



JEEVIKA

Rural Development Department, Government of Bihar

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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BRLPS/Proj-MIS/1667/19/ 631

Date: 23.06.2021

Office Order

Vide office order BRLPS/Proj-MIS/1667/19/952 dated 01.05.2020, it had been directed that new files be created in e-Office software and e-Office concept be made operational in offices of SPMU. It has also been emphasised from time to time to make e-Office functional in a regular manner.

This had also been discussed in the weekly zoom meeting held on 21.06.2021 and it had been emphasised that it should be mandatorily followed by all concerned.

In the light of above, it is made clear that from 01.07.2021 onwards no physical file should be processed or created at SPMU unless it is absolutely necessary to do so.

By the order of CEO

(B.K.Pathak)

Officer on Special Duty

Copy To:

1. Director/OSD/CFO/PCs/AO
2. SPMs/SFMs/PS/PO/PMs/AFMs
3. PAs/OAs/IT Section
4. Concerned File